



HABC Level 3 Award in Education and Training (QCF)

Duration: 5 Days

Overview: The Highfield Level 3 Award in Education and Training (QCF) is aimed at learners aged 19+ and has been designed to provide an introduction to teaching for individuals who would like to work or currently work within FE Colleges, Independent Training Providers and/or Local Authorities. It can meet the needs of a range of trainee teachers, such as:

- Individuals not currently teaching or training – achievement of the qualification does not require practice other than microteaching, unless units from the Learning and Development Suite of qualifications are selected;
- Individuals currently teaching and training, including those new to the profession – although the qualification does not require practice (see explanation above), opportunities may be made available to observe and provide feedback on a trainee teacher’s practice; and
- Individuals currently working as assessors who wish to achieve a qualification that provides an introduction to teaching.

Course Outline:

- your role, responsibilities and boundaries
- your role in relation to training
- appropriate training and learning approaches within a specialist area
- session planning skills
- how to deliver inclusive sessions that motivate learners
- the use of different assessment methods
- the need for accurate record keeping.

How long will it take me to achieve this qualification?

This qualification has a minimum of 48 guided learning hours and a maximum of 61 guided learning hours depending on which optional units are chosen.

How is the qualification assessed?

Through a portfolio of evidence which demonstrates the learner has met the required assessment criteria. Learners will be expected to apply and show evidence of both theoretical and practical knowledge in their portfolio.

What next?

Learners successfully completing this qualification may wish to progress to further qualifications, such as: • HABC Level 4 Certificate in Education and Training (QCF)

This course is CITB approved for grant aid to registered companies.
Delegates who successfully complete this course will receive a certificate, valid for 3 years